1. Introduction. The information contained on these pages is provided so that you might more fully understand the opportunity available to you through STA-21 program, and to inform you of the events which will transpire in the coming months. Your selection will remain conditional until all five conditions are met. Each selectee/alternate must:

a. Condition 1: Complete a physical examination for commissioning and be certified as physically qualified by the Bureau of Medicine and Surgery (BUMED) for commissioning in the designator in which you were selected. Nuclear Option selectees will perform a physical with an undersea medicine physician. Pilot and NFO selectees must have flight physicals uploaded directly into Aeromedical Electronic Resource Office (AERO) by a Flight Surgeon to be delivered to Naval Aerospace Medical Institute (NAMI) and to be certified as qualified by Naval Medicine Operation Training Center (NMOTC).

b. Condition 2: Apply and be accepted at an available and approved NROTC college/university or approved cross-town college/university (see paragraph 5)

c. Condition 3. Submit an **official** degree plan from the above college/university that indicates you can graduate by the age limit of the designator in which selected and within 36 months. Your degree plan must be approved and signed by a university academic advisor or the NROTC STA-21 academic advisor at your desired university to be considered official. Degree plans should include what previously earned credits will be accepted towards you desired degree program. A sample degree plan in included in this package as Addendum I. Prior to commissioning, each selectee will be required to complete a total of eight Naval Science courses. Six of these will be taken at the Naval Science Institute (NSI) and the last two will be taken at the university. Additionally, two semesters of calculus and two semesters of calculus-based physics are required by all selectees (except Nurse Corps Option). Ensure two Naval Science courses, calculus, and calculus-based physics courses are included in your degree plan. You are required to carry a full academic load at all times unless otherwise authorized by the Professor of Naval Science (PNS). A full academic load is considered to be a minimum of 15 semester hours, or the quarter system equivalent, during regular sessions, and 6 semester hours, or the quarter system equivalent, during summer sessions.

d. Condition 4: Submit HIV test results from a test taken on or after 1 January of selection year.

e. Condition 5: Submit a signed page 13 for the specific target option you were selected (available on STA21 website).

2. Items Requiring Your Immediate Attention. You are to contact Commander, Naval Service Training Command (OD2/STA-21) by email to PNSC_STA21@navy.mil if any of the

following has changed or will change prior to program participation. This information will not be accepted by phone!

i. Your duty station. Provide new complete mailing address, UIC and date of change.
ii. Your telephone number. Provide commercial and DSN work phone number and home/cell phone number.
iii. Your physical status
iv. STA-21 eligibility
v. Name Changes

3. Physical Examination. You must submit to NSTC/OD1 (or OD1 for Nuclear Option candidates) a complete physical examination for commissioning in the designator in which you were selected. Those chose for the Core Option must meet commissioning standards for Unrestricted Line (URL). Once received by NSTC/OD2, you physical examination will be forwarded to the Chief, Bureau of Medicine and Surgery (BUMED) (or the Navy Medicine Operational Training Center (NMOTC) for pilots and NFOs) for certification. **Do not mail you physical examination directly to BUMED or NMOTC**. Physical forms must be from an examination completed after 1 January of selection year.

a. Aviation option selectees/alternates must submit TYPED physical DD FORM 2807-1, DD FORM 2808, SF 507, OPNAV Form 3710.37A, EKG Printout and HIV results from a test taken after 1 January of selection year. Incomplete physicals will not be processed. Physical Forms can be downloaded from the STA-21 website. BUMED will notify NSTC/OD2 that you are either qualified, "waiverable," "disqualified," or "pending" (pending requires additional information). If you receive notification that your physical status is "pending," you and your command must take immediate action to furnish the requested information/documents. Keep in mind that your transfer orders will be held in abeyance until NSTC/OD2 receives the "qualified" or "waiverable" stamp on your physical. Furthermore, no orders will be issued unless you have forwarded to NSTC/OD2 and HIV test results forma test taken after 1 January of selection year. Please note that physical examination forms may list your HIV drawn date without results. Therefore, if results are not listed on your examination, ensure that you send them in when they become available.

b. Nuclear option selectees/alternates must submit DD FORM 2807-1, DD FORM 2808, NAVMED 6470/13, chest x-ray, and lab results to include HIV and Hepatitis results from a test taken after 1 January of selection year (note, these lab results may be part of the DD FORM 2808). All physicals must be processed and approved by a UMO in order to be considered by BUMED. Incomplete physicals will not be processed. Physical forms can be downloaded from the STA-21 website. BUMED will notify

NSTC/OD1 that you are either qualified," "waiverable," "disqualified," or "pending" (pending requires additional information). If you receive notification that your physical status is "pending" you and your command must take immediate action to furnish the requested information/documents. Keep in mind that your transfer orders will be held in abeyance until NSTC/OD1 receives the "qualified" or "waiverable" stamp on your physical. Please note that physical examination forms may list your HIV drawn date without results. Therefore, if results are not listed on your examination, ensure that you send them in when they become available.

4. Area of study. You are expected to complete baccalaureate degree requirements in a discipline that has direct application to the designator in which you have been selected. Although not required, you are strongly encouraged to pursue a technical degree program. If you were selected for a Target Option, please note the specific degree requirements for your assigned option as delineated in OPNAVINST 1420.1 series or Program Authorization. Additionally, you must complete your degree within 36 months and within the age limit for your designator in which you have been selected. If you are unable to meet these requirements, you will be withdrawn from this program. Nuclear Option selectees must only apply for approved majors at specific universities as outlines in Addendum III.

5. NROTC Colleges and Universities. Assignments will be made by NSTC/OD2 based primarily on the information that you provide in conditions (b) and (c) of paragraph one. Note that your preferred college and degree choices may require modification in order to meet those conditions (i.e., you may not get accepted at your number one choice school, different schools accept different credits, especially non-traditional credits, so you may have to attend a different school in order to complete your degree within time and age limits). Now is the time to ensure you are making the right decisions regarding degree and school choice. Changes in degree and/or college choices from what you originally submitted in your application packages are authorized and do not require prior approval. Changes after assignments have been made by NSTC/OD (based on degree program and college acceptance information received) will require a written request for approval.

    a. You must keep the 36-month time limit in mind. There is a difference between the number of credits the Admissions Office will accept in transfer, and the number of credits that will transfer to your particular degree program. Many previous selectees to offer accession programs made that unfortunate discovery too late, particularly those desiring an Engineering degree. (Note: One office candidate was told by Admissions they would accept 90 credits in transfer, but after reporting found that the School of Engineering would accept only 27 toward an Engineering degree. He was forced by time limitations to switch to a degree program that would accept more credits). Advice NSTC/OD4 immediately if you have a problem in this area.

b. It is recommended that you contact the NROTC unit of the universities to which you are applying. They can answer university specific questions and perhaps assist in the processing of your application through university admissions offices.

c. If you reach your age limit prior to earning your degree despite prior planning, your time in STA-21 ends and you will be returned to the fleet to serve the time remaining on your enlistment contract. Waivers will not be considered.

d. It must be understood that STA-21 officer candidates are not authorized to transfer between universities and colleges.

6. Naval Science Institute (NSI). All STA-21 selectees will attend NSI at Officer Training Command Newport, RI for approximately 8 weeks. At NSI you will complete your freshman, sophomore and junior Naval Science courses. You will be required to complete the remaining two senior Naval Science leadership courses on campus as electives.

7. Physical Fitness. While at Newport and your NROTC unit, you will be required to complete a rigorous physical fitness program. You must start "getting in shape" now. Upon reporting to NSI, you must be able to exceed the minimum program PRT standards. You must obtain a score of GOOD or better to graduate from NSI. THIS IS IMPORTANT – START NOW!!

8. Your Service Record. Make sure your service record is complete and up to date prior to your transfer. Check items such as evaluations, entries for completed correspondence courses and requirements for advancement. As a STA-21 officer candidate, you will be eligible to participate in examinations for advancement in accordance with established procedures. Completion of the Navy Leadership Training Continuum Course (LTC) and Personal Advancement Requirements (PARs) should be completed before you transfer to NSI. Eligibility for longevity increased in pay still applies, as you do retain active duty status.

9. Obligated Service. Prior to execution of orders to NSI, you must sign a 6-year active service obligation. You can do this by either extending or reenlisting, as necessary. DO NOT reenlist/extend prior to having PCS orders in hand. See paragraph 14 for information regarding Selective Reenlistment Bonuses (SRB). Upon commissioning, you are obligated to serve a minimum of 5 years active commissioned service dependent upon designator. NOTE: If you drop from the program, either at NSI or at the university, you will be made available for general reassignment for you remaining obligated enlisted service or 5 years, whichever is greater.

10. Reporting to the University or College. You should plan to report to your NROTC unit as soon as possible after the completion of NSI in order to get settled before class registration and enrollment begins.

11. Finances. As a STA-21 Office Candidate, you will continue to draw full pay and allowances, including BAH and BAS, for your current pay grade. Proficiency pay, flight pay, and submarine pay (even if submarine qualified) ceases upon transfer from your present command. Some special pays may continue for those individuals selected for and participating in the STA-21 Special Warfare (SEAL) or Explosive Ordnance Disposal (EOD) program, if specific program qualifications are maintained as directed by the officer community managers (N131H and N131X respectively). You will be well advised to have at least $2000.00 when you arrive on the campus. You will probably find that living expenses are somewhat greater around the university that those in the vicinity of most military installations. You will be able to survive economically if you exercise prudence and good judgment in your budget. DO NOT accumulate debts.

12. Tuition, Books, and Fees. NSTC/OD2 will provide up to $10K per academic year to cover tuition, books and academic fees. Tuition and fees will be paid directly to the university using a STA-21 Tuition Authorization Form. You are authorized $4K for the Fall and Spring semesters and $2K for the summer semester. If you will attend a quarter school you are authorized $2.5K per quarter. All textbooks must be purchased up front and you will receive an electronic funds transfer (EFT) for reimbursement. It is your responsibility to cover any additional expenses beyond the $10K provided. Therefore, if your tuition and fees exceed the $10K maximum, you will not be eligible for textbook reimbursement. (See Addendum II at the end of this package for information on financial assistance available to STA-21 officer candidates).

13. Selective Reenlistment Bonus (SRB).
    a. Members who reenlisted/executed an extension for SRB prior to applying for an officer procurement program requiring formal academic training, will have remaining installments suspended as of their class convening date.
    b. Members who are dropped from the program and return to enlisted status in the same bonus skill, will receive the remaining installments but at a rate reduces by the number of days spent in the program as described in Chapter 9 and paragraph 090202 of DODFMR, Volume 7A.

    c. Requests for advance or remaining amount payments are not authorized for members selected to participate in any officer procurement program. Remaining SRB installments are forfeited for members appointed to commissioned officer status.

Advance and remaining amount payments are discussed in paragraph 15 of OPNAVINST 1160.8A.

d. Members who reenlist/extend to obtain sufficient OBLISREV for an officer program are not entitled to SRB.

e. SRB entitlement for eligible members, who reenlist/extend after applying for an officer program, will be suspended pending selection results. SRB is authorized for applicants who are either not selected, chosen as alternates, or withdraw their application for an officer program. SRB is not authorized for members selected for participation in an officer program.

14. Military Status. Upon reporting to NSI, you will be in an officer candidate status and will be referred to as a STA-21 Officer Candidate. Your privileges and status as an officer candidate will be the same as NROTC or Naval Academy midshipmen and officer candidates at OCS.

15. Length of Instruction. OPNAVINST 1420.1 series prescribes a maximum of 36 months for completion of your requirements for a Bachelor's degree. This maximum period of study includes summer school sessions. There are no provisions or waivers for extending this period. You must plan your program accordingly.

16. Your Commanding Officer. The "Professor of Naval Science" at the university will be your commanding officer. As such, he/she may require you to perform various military duties on a not-to-interfere basis with your academic responsibilities. Such duties will be identical to those that might be required of NROTC midshipmen, and are intended to increase your understanding and preparation to assume commissioned status.

17. Uniforms. STA-21 Officer Candidates are authorized to wear officer candidate uniforms. Officer candidate uniforms will be issued to you at NSI. Your commanding officer will prescribe uniform items required at the NROTC unit and will prescribe periods in which uniforms will be worn. Normally, uniforms are worn on campus one day per week; appropriate civilian clothing is usually authorized on other days.

18. Medical Care. If available, once at your NROTC unit, you will be expected to use the military treatment facilities. However, many of the universities are not located in the proximity of military installations where you or your family members might receive outpatient care. While at your present duty station, review the rules and regulations concerning medical benefits; be sure you understand reimbursement provisions for civilian medical care of your family members, and ensure your Page 2 is up to date. It would be wise

to set aside a bit of your budget at the university for medical expenses. Additionally, ensure that all your dental work is accomplished prior to departing from your present duty station.

Addendum I

DEGREE PLAN

Sample

Student Name:_____

College/University:_____

Degree Major:_____

Estimated Graduation Date:_____

Suggested arrangement of courses to satisfy degree requirements within 36 month timeframe.

Semester: Summer	**Year: 20**
Course Title and #	**# of Credit Hours**
	Total Hours:

Semester: Fall	**Year: 20__**
Course Title and #	**# of Credit Hours**
	Total Hours:

Semester: Spring	**Year: 20__**
Course Title and #	**# of Credit Hours**
	Total Hours:

Academic Counselor's Signature:_____Date:_____

Addendum I

DEGREE PLAN CONTINUED
Sample

Student Name:_____
College/University:_____ Degree Major:____

Courses taken that will satisfy degree requirements (as accepted by college/university) **Course Title and #**	**College/University or Type of Course** Enter college/university where earned, CLEP, military experience, etc.	**Satisfies Requirement For:** **Course Title or # (Hours)**
		Total Hours:
		Total Hours:
Total credits STILL required to earn degree:		**Total Hours:**

Academic Counselor's Signature:_____Date:_____

Addendum II

SCHOLARSHIPS/AID

There are a great variety of scholarships, grants, and loans available for college students. However, STA-21 participants are ineligible to use NROTC scholarships and Navy tuition assistance. However, in certain situations the Montgomery G.I. Bill (MGIB) may be utilized. See your NROTC Advisor or the VA Rep on Campus for specific information. Information on Federal Student Financial Aid programs can be accessed at: http://www.ed.gov/students/landing.jhtml?src=pn and https://studentaid.ed.gov/sa/. Additional information can be obtained from the Navy Marine Corps Relief Society website at: http://www.nmcrs.org/pages/education-loans-and-scholarships.

GI BILL/VEAP

Questions regarding use of these benefits should be directed to the Navy Personnel Command GI Bill Programs Branch (PERS 314) at 1-866-827-5672 ext 4258 or email mill_gibill@navy.mil. BUPERSINST 1780.1A delineates eligibility requirements for MGIB educational benefits. More information can be found on the BUPERS-NPC website at http://www.public.navy.mil/bupers-npc/career/education/GIBill/Pages/default.aspx

Addendum III

STA-21(NUCLEAR OPTION) APPROVED MAJORS

	ENGINEERING MAJORS													
	Aero	Architectural	Bio-engineering	Chemical	Civil	Computer	Electrical	Eng Phys	Mech	Materials	Nuclear	Petroleum	Systems	Other Engineering
Arizona	X			X	X	X	X		X	X			X	
Auburn	X			X	X	X	X		X	X			X	Wireless
The Citadel					X		X		X					
Columbia				X	X	X	X		X	X				Industrial, Engineering Mechanics
Idaho				X	X	X	X		X					Metallurgical
Illinois			X	X		X	X	X	X					
Iowa State	X			X	X	X	X		X	X				
Kansas	X	X		X	X	X	X	X	X			X		
Missouri	X			X	X	X	X		X					Industrial and Manufacturing Systems
New Mexico				X	X		X		X		X			Construction Eng, Manufacturing and Robotics
NC State	X			X	X	X	X		X	X	X			
Oregon St			X	X	X	X	X	X	X		X			Construction, Enivormental and General Engineering
Penn State	X	X		X	X		X		X		X			
Purdue				X	X	X	X		X	X	X			Aeronautics and Astronautics, Industrial
South Carolina				X			X		X					
SUNY Maritime							X		X					Facilities, Marine, and Naval Architecture
Texas	X	X		X		X	X		X			X		Aeronautical and Ceramic
Utah			X	X	X	X	X		X	X	X			
Washington				X	X	X	X		X				X	Aeronautics and Astronautics
Wisconsin				X	X	X	X		X	X	X			Engineering Mechanics

	MATH / SCIENCE MAJORS			
	Math	Chemistry	Physics	Other Math/ Science
Arizona	X	X	X	
Auburn	X	X	X	
The Citadel	X	X	X	
Columbia	X*		X*	*Applied only
Idaho	X	X	X	
Illinois	X	X	X	
Iowa State	X	X	X	
Kansas	X	X	X	
Missouri		X	X	
New Mexico	X	X	X	
NC State	X	X	X	
Oregon St	X	X	X	Radiation Health Phsyics
Penn State	X	X	X	
Purdue		X	X	
South Carolina	X	X	X	
Southern A&M		X	X	
Texas	X	X	X	
Utah	X	X	X	
Washington	X	X	X	Applied Mathematics
Wisconsin	X	X	X	

Approved:

C. B. Duncan
NSTC OD1